

The American Association of Colleges of Osteopathic Medicine (AACOM) operates AACOMAS, a centralized application service for the osteopathic medical schools. The service reduces the number of initial application forms, transcripts and fees required, and streamlines the verification of your personal and academic information.

After you have consulted with your health professions advisor and determined that you wish to apply to osteopathic medical school, you should use the college information section of this book as a reference. It contains a profile of each college of osteopathic medicine, including a brief description of the campus and the curriculum, admissions criteria, minimum entrance requirements, class size and enrollment, supplemental application material requirements and application deadlines. For further information and updated tuition and fees, you should visit the website or contact colleges to view their most recent catalog. More detailed information about each college may be found on the colleges' websites. Information in this booklet is subject to change. The colleges reserve the right to alter requirements for admission at their discretion.

Osteopathic medical schools require scores from the Medical College Admission Test (MCAT) to consider applicants for admission. You should arrange to have your MCAT scores forwarded to AACOMAS.

Admission to an osteopathic medical school is competitive. The schools are able to select their entering class from a large number of highly qualified applicants. Last year, there were approximately 83,400 applications designated by more than 11,850 applicants for approximately 4,408 seats.

**APPLY EARLY!** *The application cycle begins in May. The schools operate on a rolling admissions basis, so classes may be filled before the deadline dates.* By applying early, you can ensure that your materials will be processed in a timely manner.

Applications must be completed electronically at: <https://aacomas.aacom.org>.

## U.S. Transcripts

You must request the registrar of each U.S. institution you have attended to submit one complete set of official transcripts directly to AACOMAS. Include all institutions in foreign countries and U.S. territories and possessions that are operated by U.S. institutions. If an official transcript is unavailable, a letter of explanation from that school is required. Student copies of transcripts or copies sent to AACOMAS by the applicant are not acceptable. Requests should be made to the registrar of each U.S. institution you have attended. Transfer credit(s) appearing on a transcript cannot be accepted in lieu of an original transcript from the institution where the coursework was completed. See the AACOMAS instructions on <https://aacomas.aacom.org> for more details on Study Abroad Programs, Canadian Transcripts and Other Foreign Transcripts. Transcripts should be mailed to:

AACOMAS  
5550 Friendship Blvd., Suite 310  
Chevy Chase, MD 20815  
Phone: (301) 968-4190  
E-mail: [aacomas@aacom.org](mailto:aacomas@aacom.org)

## Spam Blocking & Technical Compatibility

It is the applicant's responsibility to meet compatibility requirements for computer systems involved in the application process.

Requirements for AACOMAS online include Internet access and a web browser that is configured to allow pop-up windows and other features of the secure online application. (Pop-up blocking software must be properly configured or turned off.) For complete technical requirements, please refer to the FAQs on page 22.

In addition, the e-mail address that you provide should not filter out communications regarding your application. (Spam

filtering must be properly configured or disabled.)

## Application Fees

The fee for using AACOMAS is based on a graduated scale that varies according to the number of colleges you designate when you submit your application. You may request that we send a completed application to more schools for an additional fee. Payment may be made by credit card or money order only.

Application materials will not be processed until payment is received.

1 - \$155

2 - \$190

**Add \$30** for each additional designation from three to 10.

10 - \$430

**Add \$25** per college or branch for each designation over 10.

Money orders should be made payable to AACOMAS and sent to:

AACOMAS  
5550 Friendship Blvd., Suite 310  
Chevy Chase, MD 20815  
Phone: (301) 968-4190  
E-mail: [aacomas@aacom.org](mailto:aacomas@aacom.org)

## Application Fee Waiver

A limited number of fee waivers are available to those who apply early and qualify. Fee waiver requests must be received and processed prior to submitting an AACOMAS application. Processing for fee waivers takes approximately two to four weeks from the date of receipt, so applicants should take this into consideration when planning submission of an AACOMAS application.

To be considered for an AACOMAS fee waiver, you must submit a copy of the current year Student Aid Report (SAR) you received back from the Department of Education, if you filed the FAFSA form. If you do not have an SAR for the current year, you can submit a copy of your most recent tax return along with the tax returns

of those who claim you as a dependent.

As a rough guide, you may wish to apply for a fee waiver if your annual income level is within the U.S. Bureau of Census low-income threshold for your family's size. The number of fee waivers is limited, however, and financial need does not guarantee a fee waiver. The AACOMAS application fee waiver is for the AACOMAS fee only. If you receive an AACOMAS fee waiver, your name is forwarded to the osteopathic medical colleges (some may grant a waiver of their supplemental application fee). Applicants who apply for a fee waiver and qualify financially, but whose materials are received too late to receive an AACOMAS waiver, also will have their names forwarded to osteopathic medical colleges requesting such information. Meeting AACOMAS' eligibility criterion for a fee waiver, however, does not guarantee a waiver will be granted for the supplemental fee.

For submission instructions, visit: <http://www.aacom.org/Infofor/applicants/Pages/FeeWaiver.aspx>

## Early Decision Program

Applicants may apply to those osteopathic medical colleges that offer an Early Decision Program (EDP) and will be informed about the outcome of their application early enough to apply to other schools through the regular process. EDP applicants agree to apply to only one school through the process. If offered an EDP acceptance, they must attend that school.

The decision to apply through the EDP should be made carefully. While criteria vary among the schools regarding their requirements, a frequent standard is that only those applicants who display exceptional credentials are admitted through the EDP process. Applicants considering an EDP application should contact the medical school admissions office for more specific information.

## Application Deadlines

The application cycle will be open by June 1 and ends April 1. Deadlines vary by college, so confirm deadlines for the schools to which you are applying.

Campus and Location	AACOMAS Deadline	Supplemental Deadline
A.T. Still University/Kirksville COM	February 1, 2010	March 1, 2010
A.T. Still University/SOM-Arizona	March 1, 2010	None
Arizona COM of Midwestern University	January 1, 2010	March 15, 2010
Chicago COM of Midwestern University	January 1, 2010	March 1, 2010
Des Moines University COM	February 1, 2010	March 1, 2010
Kansas City University of Medicine and Biosciences COM	February 1, 2010	April 1, 2010
Lake Erie COM-Erie/Seton Hill	April 1, 2010	April 1, 2010
Lake Erie COM-Bradenton	April 1, 2010	April 1, 2010
Lincoln Memorial University-DeBusk COM	March 15, 2010	April 1, 2010
Michigan State University COM	December 1, 2009	February 9, 2010
New York COM of NYIT	February 1, 2010	March 15, 2010
Nova Southeastern University COM	February 1, 2010	March 1, 2010
Ohio University COM	February 1, 2010	March 15, 2010
Oklahoma State University Center for Health Sciences COM	February 1, 2010	March 1, 2010
Pacific Northwest University of Health Sciences-COM	March 5, 2010	April 2, 2010
Philadelphia COM	February 1, 2010	March 1, 2010
Georgia Campus-Philadelphia COM	February 1, 2010	March 1, 2010
Pikeville College SOM	February 1, 2010	March 1, 2010
Rocky Vista University COM	March 15, 2010	April 15, 2010
Touro COM-NY	April 1, 2010	May 3, 2010
Touro University COM-CA	March 15, 2010	April 15, 2010
Touro University Nevada COM-NV	March 15, 2010	April 1, 2010
University of Medicine and Dentistry of New Jersey-SOM	February 1, 2010	March 15, 2010
University of New England COM	February 1, 2010	March 15, 2010
University of North Texas Health Science Center/Texas COM*	October 1, 2009	October 15, 2009
Edward Via Virginia COM	February 1, 2010	March 15, 2010
West Virginia SOM	February 15, 2010	Rolling
WesternU/COMP	April 3, 2010	Rolling
William Carey University COM	March 1, 2010	March 1, 2010

\* UNTHSC / TCOM applicants must use the Texas Medical and Dental School Application Service: <http://www.utsystem.edu/tmdsas/>.

## Application Process Guidelines

The American Association of Colleges of Osteopathic Medicine (AACOM) encourages each of its member colleges to conduct an application process that is inclusive and professional. The purpose of these guidelines is to allow prospective students to explore their options within the osteopathic medical community, and to give the colleges of osteopathic medicine the ability to process, select and matriculate applicants in a fair and timely manner.

1. Colleges of osteopathic medicine will publish and follow an application schedule.
2. Colleges of osteopathic medicine will publish their respective applications procedures and admission requirements.
3. Colleges of osteopathic medicine may begin extending offers of admission at any time after the interview. Applicants will be requested to submit necessary matriculation documents, including a deposit, according to the following schedule:
  - Those accepted prior to November 15 will have until December 14.
  - Those accepted between November 15 and January 14 will have 30 days.
  - Those accepted between January 15 and June 14 will have 14 days.
  - Those accepted after June 15 may be asked for an immediate deposit.
4. Colleges of osteopathic medicine are encouraged to adhere to reasonable admission fees, policies and schedules.

Prospective osteopathic medical students are expected to provide factual, accurate and complete information throughout the admission process. AACOM believes this process requires mutual respect, integrity and honesty among the colleges of osteopathic medicine and between colleges and their prospective osteopathic medical students.

## Applicant Protocol

Applicants aspiring to become osteopathic physicians are expected to act professionally in their interactions with the American Association of Colleges of

Osteopathic Medicine Application Service (AACOMAS), and with each college of osteopathic medicine. Responsibility, respect, good judgment, professional communication and cooperation are qualities that are valued by the osteopathic medical profession, and it is expected that applicants will demonstrate these qualities throughout the application process.

1. Applicants are expected to become familiar with admission requirements, follow application procedures and meet all deadlines at each school to which they apply.
2. Applicants are responsible for the collection and timely submission of supplemental applications, letters of evaluation, transcripts and all applicable fees.
3. Applicants are responsible for reporting and updating any changes in the initially submitted application (e.g., address, telephone number, academic status and state of residence).
4. Applicants are responsible for responding promptly to all interview invitations and offers of admission (either to accept or decline).
5. Applicants who have made a final decision regarding the medical school they plan to attend have an obligation to promptly withdraw their applications from all other schools.

## AACOMAS User Agreement

The applicant, by submitting an application agrees to the following certifications and conditions of the application:

- I acknowledge and understand the instructions in the AACOMAS application, and agree to comply with all terms and provisions of the AACOMAS application process.
- I understand that I am responsible for monitoring the progress of my application by monitoring email and the status check sections of the application, and for notifying AACOMAS of any discrepancy.
- I am responsible for reviewing my application before submission. I am responsible for reviewing my application if notified by AACOMAS of any discrep-

ancies and responding to such notice. Should any discrepancies or issues with the application arise, I am responsible for contacting AACOMAS to review these discrepancies.

- I understand that I am responsible for knowing and understanding the admission requirements of all colleges to which I am applying. Filing an application to a college for which I do not meet all requirements will not constitute grounds for a refund of the application fee.
- I understand that once processing of an application begins, no refunds of the application fee will be made.
- I certify that the information submitted as part of my application is accurate and complete, and agree that I am responsible for updating AACOMAS with any information that may change subsequent to the filing of my application.
- I understand that should AACOMAS discover false or missing data, AACOMAS will notify me of the discrepancy with a request for review. AACOMAS will also notify all colleges which I have designated of the discrepancy and my response.
- I understand that if false or missing data are discovered in my application, such submission may constitute grounds for dismissal from an osteopathic medical college at any time, even after matriculation.
- I agree that AACOMAS may release this information to the osteopathic medical schools that I designate.
- I agree that AACOMAS, its member institutions, and related health and education organizations may use this information for educational research purposes aimed at improving osteopathic medical education and admissions programs.
- I agree that AACOMAS may share demographic data with educational and health sciences organizations for research purposes.