

Workshop Submission Guide

In-Conference Workshops are interactive, skill-based sessions designed to engage attendees through hands-on activities, discussions, and practical exercises led by experienced facilitators. These sessions promote in-depth learning and collaboration. At EL27, we anticipate offering 4-7 in-conference workshops.

Innovation Consideration: EL27 encourages proposals that showcase innovative approaches to osteopathic medical education. Innovation may include new or adapted educational strategies, technologies, partnerships, assessment methods, curricular models, faculty development approaches, or learner support systems. Innovation does not require inventing something entirely new; it may also involve improving or applying proven practices in new contexts to address emerging challenges or opportunities.

Review the [Type, Themes and Track Document](#) before entering your proposal in the portal and be prepared to **select the theme** that best fits your proposal.

Workshop title (character limit: 90): Create a clear, specific title that helps attendees quickly understand the topic, audience relevance, or practical focus of the session. Follow title format (no bold, italics, or symbols). Lowercase linking words unless they appear at the beginning of the title or after a colon.

Brief Description (word limits: max. 200, min. 5) If accepted, this description will appear in conference marketing materials. Briefly describe what participants will experience and gain from the workshop, highlighting its value and relevance to osteopathic medical education.

Attendee Learning Objectives (word limits: max. 50, min. 4 per objective) Provide three measurable learning objectives describing what participants will be able to learn, apply, discuss, or implement following the session. Use action verbs (e.g., describe, identify, discuss, develop, demonstrate). Refer to [Bloom's Taxonomy](#) as a helpful guide when writing your objectives

Workshop Proposal Outline (word limits: max. 700)

1. **Purpose and Rational**
 - Describe the issue, challenge, or emerging opportunity that inspired this workshop, including the innovative response or solution being explored.
 - Explain why this workshop is important, timely, and relevant to osteopathic medical education.
2. **Session Structure**
 - Provide an outline, including activities, time allocations, and speaker roles (maximum 10 speakers). The term Speaker is used as the standard designation for all individuals contributing content to an educational session.
 - Describe how the session is organized to support active learning, skill development, and achievement of the learning objectives.
3. **Engagement Plan**
 - Describe the strategies you will use to actively engage participants throughout the workshop (e.g., polling, case studies, role-play, small-group work, reflective activities).
 - Explain how participants will practice skills, apply concepts, or contribute to discussions rather than passively observe.
 - Describe how these engagement strategies support the learning objectives.
4. **Target Audience**
 - Identify the intended audience (e.g., faculty, administrators, clinicians, residents, students).
 - State the minimum and maximum number of participants needed for the session to run smoothly and effectively.
5. **Materials**
 - List the materials or resources participants will receive or use during or after the workshop (e.g., handouts, digital tools, templates, worksheets).